RUNNING
A
CLOTHING
DRIVE
The Complete Guide

THE WARDROBE™

WardrobePA.org
215-568-6693

Follow us!  
@thewardrobeorg
Thank you for your interest in running a clothing drive to support The Wardrobe.

Without donations of clothing and accessories, our wardrobe would be empty, too! As our Clothing Drive Partner, your support is essential to fulfilling our mission. We hope this packet will help you to understand our program and organize your drive.

After reviewing this packet, please contact us at drives@wardrobea.org to discuss your drive! You can also contact us at 215-568-6693 x10.

At The Wardrobe everyone - and everything - deserves a second chance. Our goal is to eliminate clothing insecurity by outfitting people for life or work.

Your clothing donations combined with our personalized support will help thousands of people this year to look and feel their best to move forward in their lives.
Contact us to schedule your drive at drives@wardrobePA.org or WardrobePA.org, “Clothing Drives”

Your clothing drive can run for a day, a week, or even a month!

Make sure your drive is well publicized at your organization with flyers, email, & other marketing

Print one of our clothing drive posters (or make your own!) to spread awareness about the event

Get all of your colleagues involved by donating & encouraging friends & family to donate as well

Set up a collection area with bins, boxes, or racks in high traffic areas for easy collection

Take pictures of your drive and tag us on social media @thewardrobeorg so we can share, too!

Remember to print & include the Clothing Drop Off Form with your donations when delivering

Follow us! @thewardrobeorg

THE WARDROBE™
That one quality, special item of clothing is far more empowering to our clients than an assortment of poor quality clothing.

Unfortunately, we can’t use anything over two years old, out of season, stained, ripped, torn, peeling, or faded.

Items with missing buttons, broken zippers, odors or animal hair are also unacceptable.

ACCEPTABLE ITEMS

• New or Gently Used
• Menswear & Womenswear
  - Casual
  - Professional
  - Special Attire (Scrubs, Uniforms, etc.)
  - Formal
• Accessories
  - Ties & Pocket Squares
  - Hosiery & Trouser Socks
  - Handbags, Wallets & Portfolios
  - Belts. Jewelry & Scarves
• Travel Sized Toiletries
  - Soap & Lotion
  - Toothbrushes & Paste
  - Shaving Cream & Razors
  - Shampoo & Conditioner
  - Cosmetics & Skin Products

PROCEDURES

• Prepare & Package Donations
  - Wash according to manufacturer’s instructions, using warmest appropriate water
  - Neatly package items into boxes, bins, or shopping bags that are easy to lift & carry
  - We will hold all donations for up to 48 hours before processing in our inventory

• Tax Receipt
  - Complete our online donor form prior to dropping off your donations
  - Find the form on our website WardrobePA.org under “Clothing Donations”
  - We can send you a personal link for your drive’s online donor form

• Drop Off Your Donations
  - Large drives - please schedule your appointment with us for unloading instructions at drives@wardrobePA.org
  - Donations up to 10 boxes or bags - drop off at one of our stores during donation times (see website for details)
Thank you so much for running a drive for The Wardrobe. Your donations make a real difference for our clients and help outfit them for success.

Please include this form with your donations, so that we can send you a thank you ❤️

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Date: ____________________________________________________________

Organization Name: ______________________________________________

Organization Address: ____________________________________________

Organization Contact Name: _______________________________________  

Contact Email: ____________________________________________________

Social Media Handle: _____________________________________________
(If you would like us to mention your organization on our social media)

Number of Boxes/Bags Delivered: ________________________________

Drive Type (Please Circle As Appropriate):
Clothing  Handbags/Accessories  Cosmetics/Toiletries  Everything

Delivery Location (Please Circle):
Philadelphia  Lansdowne  Warehouse
Include an encouraging note for our clients.

Your donations let our clients shine!
DONATE YOUR CLOTHES!

Everyone - and everything - deserves a second chance!

At The Wardrobe we use clothing to inspire change for 5,000 people in the Philadelphia region every year.

Your high quality donations help others in our community by giving them confidence in their journey towards independence!

DATE: ___________ LOCATION: ________________________________
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DATE: ___________ LOCATION: ____________________________________________
DONATE YOUR HANDBAGS!

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DATE: ___________  LOCATION: ____________________________________________